

United Kingdom Council on Deafness

Annual Report

For the 13 month period ended 30 April 2009

Annual Report for the 13 month period ending 30 April 2009

	Page
Charity information	2
Trustee's report	2-7
Independent auditor's report	8
Statement of financial activities	9
Balance sheet	10
Accounting policies	11
Notes to the financial statements	13-19

Charity information

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Charity Number

1038448

Company Number

2922584

Staff

Jonathan Isaac
(Director to 31/12/08)
Chris D Bain
(Director from 2/2/09)
Mrs Clare L Long
(Office Manager)
Roger Hewitt
(Grants Officer)

Bankers

CAF BANK Ltd
PO Box 289
Kings Hill
West Malling
Kent
ME19 4TA

Auditors

Griffin Chapman
Blackburn House
32a Crouch Street
Colchester
Essex
CO3 3HH

Insurance Advisors

Willis Ltd
Stuart House
Caxton Road
Fulwood
Preston
PR2 9RW

Trustees' report

The Trustees have pleasure in presenting their report together with the audited accounts of the Council for the period ended 30 April 2009. The financial statements of the charity are prepared in accordance with the Statement of Recommended Practice issued by the Charity Commissioners in April 2005, and the Companies Act 1985.

United Kingdom Council on Deafness

The UK Council on Deafness is a company limited by guarantee registered under number 2922584 on 25 April 1994. It is also a registered charity under number 1038448. It is governed by its Memorandum and Articles of Association.

Objectives

The Council aims to improve and extend co-operation between member organisations in promoting and representing the interests of deaf, deafened, deafblind and hard of hearing people.

The Council provides a forum for debate and a focus for action; the Council promotes understanding and acceptance of the different perspectives on issues connected with deafness and works together to achieve change on matters of shared concern.

United Kingdom Council on Deafness

Objectives (continued)

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

Member organisations during 2008/9

1. Aberdeen & North East Deaf Society
2. Action Deafness
3. Action for Deafness
4. Action for Tinnitus Research
5. Alban Neve Deaf Association
6. Association of BSL Tutors and Assessors
7. Association of Lipspeakers
8. Association of Notetaking Professionals
9. Association of Sign Language Interpreters
10. Association of Teachers of Lipreading to Adults
11. Association of Verbatim Speech to Text Reporters
12. Auditory Verbal UK
13. BID Services with Deaf People
14. British Academy of Audiology
15. British Association of Audiological Physicians
16. British Association of Paediatricians in Audiology
17. British Association of Teachers of the Deaf
18. British Deaf Association
19. British Institute of Verbatim Reporters
20. British Society of Hearing Aid Audiologists
21. British Society for Mental Health and Deafness
22. British Tinnitus Association
23. Cambridgeshire Deaf Association
24. CAMTAD
25. Catholic Deaf Association
26. Christian Deaf Link UK
27. Church of England Committee for Ministry among Deaf People
28. Cochlear Implanted Children's Support Group
29. Co.deaf
30. Council for the Advancement of Communication with Deaf People
31. Cued Speech Association UK
32. Ddeaf Equality Forward
33. Deaf Access
34. Deaf Advice Service Sheffield
35. Deafax
36. Deafblind UK
37. Deaf Communities Forward
38. deafconnect
39. Deaf Connexions
40. Deaf Direct
41. DELTA Deaf Education through Listening & Talking
42. Deaf Ex-Mainstreamers' Group
43. Deaf Lincs
44. dDeafLinks Staffordshire
45. deafPLUS
46. Deaf Studies Trust
47. Deaf Vision
48. Deafway
49. Deafness Research UK
50. Deafness Support Network
51. Durham Deafened Support
52. The Ear Foundation
53. East Sussex Hearing Resource Centre
54. The Elizabeth Foundation
55. Ewing Foundation
56. Gloucestershire Deaf Association
57. Hampshire Deaf Association
58. Hearing Dogs for Deaf People
59. Hearing Concern
60. Hertfordshire Hearing Advisory Service
61. Hi Kent
62. Home Counties Cochlear Implant Group
63. Islington Deaf Campaign
64. Jewish Deaf Association
65. Leeds Society for Deaf and Blind People
66. LINK Centre for Deafened People
67. London Ethnic Minority Deaf Association
68. Manchester Deaf Centre
69. Mansfield & North Notts Society for Deaf People
70. Meniere's Society
71. Merseyside Society for Deaf People
72. Merton Hard of Hearing Resource Centre
73. National Association of Deafened People
74. National Cochlear Implant Users' Association
75. National Deaf Children's Society
76. Norfolk Deaf Association
77. North Wales Deaf Association
78. Nottinghamshire Deaf Society
79. Open Ears
80. Oxford Deaf Centre
81. Phoenix Group for Deaf Children
82. Royal Association for Deaf People
83. RNID
84. Salon
85. Scottish Council on Deafness
86. Sense
87. SignHealth
88. STAGETEXT
89. TAG
90. Usher UK
91. Wales Council for Deaf People
92. Walsall Deaf People's Centre
93. West Norfolk Deaf Association

United Kingdom Council on Deafness

Membership of the Board

The names of the persons who have served as Trustees during this financial period are as follows:

John Adams	(appointed 04.12.08 – co-opted)
John Brennan	(appointed 06.11.08)
Lorraine Gailey	(appointed 06.11.08)
Brian Archbold	(Treasurer) (appointed 04.12.08)
Katherine Phipps	(appointed 04.12.08)
Damian Barry	(resigned 05.12.08)
Susan Daniels	(Chair)
Tom Fenton	(resigned 05.12.08)
Steve Matthews	
Stephen Powell	(resigned 05.12.08)
Bryan Sheppard	
Paul Simpson	(resigned 05.12.08)
Bert Smale	(resigned 09.03.09)
Paul Tomlinson	

The Trustees have the powers and obligations of directors under the Companies Act 1985.

Income

Income comes from four main sources for the 2008/2009 financial period: *Membership Fees*, *Sponsorship*, *Generated Income* and *Grants* from the Department of Health (for Opportunities for Volunteering).

Review of the period

The number of organisations in membership declined slightly to 93.

The deficit of £99,096 for the period ended 30 April 2009 partly represents the expenditure of Restricted Funds (£18,356) carried forward from the previous year, with the remaining £80,740 representing challenges that we have had to face over the last year.

When UKCoD acquired the controlling interest in Forest Books Ltd in early 2008 our primary objective was to secure the future of Forest Books Ltd, given the imminent retirement of the Company's founder, Doug McLean. This was driven by our knowledge that the Company provided a service greatly valued by many d/Deaf people, and thence by UKCoD's member organisations.

It subsequently became clear that the future development of Forest Books Ltd required it to have access to external funding, and to a degree of commercial freedom that UKCoD – as a registered Charity – cannot provide. On 29th April 2009 UKCoD sold its shares in Forest Books Ltd to the Company's General Manager, Mr Jonathan Mitchell. The UKCoD Trustees who were acting as Directors of Forest Books Ltd then resigned from that role, but UKCoD will continue to look for opportunities to help the Company develop its services to the d/Deaf community. As part of our agreement with Mr Mitchell, UKCoD received the sum of £11,421, but we agreed to write-off our loan of £40,000. In addition, we had to write-down costs of £6,802 which had been expended in the prior year on professional fees in connection with the acquisition of Forest Books. These had been capitalised and, therefore, formed part of our beginning-of-year Balance Sheet. In view of the loss made on the sale of Forest Books Ltd, a full report was submitted to the Charity Commission as a serious incident. The Charity Commission thanked us for our disclosure and commented that they saw no reason for them to comment further.

As the sale of Forest Books Ltd took place at the end of April, we decided to extend the date of our Accounts to show a 13 month period to 30 April 2009. Whilst this will make direct comparisons with the previous year difficult, it means that we can show a clean picture after the Forest Books disposal, and also we will not have to bear the costs of preparing Consolidated Accounts (to include Forest Books) as we did last year.

United Kingdom Council on Deafness

It is disappointing that we have made a loss on the sale of Forest Books. In addition to that, we have also suffered a reduction in income through the difficult economic climate in the UK. A few members have decided not to renew their membership at the present time due to their own financial constraints, and income from Member Services also fell considerably, partly due to the termination of the British Society for Mental Health and Deafness contract from December 2008. Some Affiliates (eg PCTs) merged, so we received one payment rather than two or three separate payments. We received no donations at all during the period. Our investment income has fallen, partly due to lower credit balances in our bank account following the funds we injected into Forest Books, but also due to the lower interest rates prevailing at the present time. Finally, a grant for core funding that we were expecting was declined.

Whilst it was pleasing to see an increase in conference sponsorship and conference delegate fees, there was an increase in the costs of holding such conferences. Looking at the other costs, these have been maintained within last year's figures plus inflation. However, your Board of Trustees are disappointed that income has been insufficient to meet expenditure.

The Department of Health is currently changing the way the OFV scheme is administered, and will use fewer funding agencies to distribute and administer the Grants than hitherto. Although the consortium of national agents, of which UKCoD formed a part, was unsuccessful in its application to become one of the new funding agencies, we are actively seeking partnerships with other potential fund-holders to continue offering grants to deaf organisations. We will be continuing to administer the existing grant projects until they complete at the end of March 2012 although our total grant is likely to be tapered out until then.

Objectives

Our objectives are:

- be a reference point for all organisations working with deaf people
- participate in campaigns to achieve equality and rights for deaf people
- promote awareness of deaf issues and the work of our members
- provide a forum for discussion and exchange of information between members
- promote best practice among members
- provide administrative services for members
- provide support to enable members to share resources and work together
- promote access to funding opportunities for members
- promote the interests of members in the development of the voluntary sector

This year these objectives have been achieved through:

- Campaigning for the rights of deaf people – this year access to communication in English has been prioritised;
- Raising awareness of the needs of deaf people in the health sector by training health care staff to be more aware of the needs of deaf people;
- Organising conferences on topics such as access to healthcare and the work of deaf organisations, the purpose of which is to bring organisations together to share information, promote best practice, provide a forum for discussion, and enable organisations to work together better;
- Providing provide administrative services for members through the provision of CRB checks for members organisations;
- Promoting access to funding opportunities for members by providing access to funding such as Opportunities for Volunteering by distributing the OfV grant;
- Increasing the awareness of deaf issues and the needs of our member organisations through the provision of the secretariat to the all party group on deafness, arranging the APPG meetings and coordinating Deaf Awareness Week;
- Bringing members organisation and parliamentarians together through the organisation of the annual Parliamentary Reception hosted by Malcolm Bruce MP which attracts over 120 people each year.

United Kingdom Council on Deafness

It is pleasing that we have achieved our objectives over the period in question, and I would like to thank publicly Mrs Clare Long (Office Manager) and Roger Hewitt (Opportunities for Volunteering Grants Officer) for their unstinting work. After eight years as Director, we were sorry when Jonathan Isaac decided to leave UKCoD at the end of December. We thank him for all his work during those years.

Outlook for 2009/2010

Our first priority for the current year will be to place our finances on a stronger footing. Your Trustees have worked tirelessly to save UKCoD, once the extent of our losses became evident, and we have already taken the following action:

- We have given up the Lease on our premises at Westwood Park, and have taken up membership of their Business Club, which means that we can retain our address and telephone number. Clare Long is now working from home.
- With great regret, we have made the post of Director redundant, and Trustees are taking up various responsibilities themselves, working closely with Clare Long and Roger Hewitt. This was not an easy decision to make. Chris Bain had come from a non-deaf background, but he really threw himself into learning about UKCoD and the deaf community in general. He was only appointed as Director on 2 February 2009 and left us on 12 June 2009, but we thank him for his work during that time.
- We have started to look at opportunities to apply for core funding through grants.
- We have started to consider a conference programme for the next year.
- We have drawn up a new Cashflow Forecast, and we intend to write a new Business Plan to plan our vision for the future.

Going Concern

At this stage, it is important that we make a statement about the ability of UKCoD to continue as a going concern. The saving in costs through relinquishing our Lease and making the post of Director redundant is greater than the loss made in the period ending 30 April 2009, if one excludes the one-off loss with Forest Books. In the current economic climate, it is difficult to predict future trends accurately, but we have drawn up a realistic Cashflow Forecast which indicates that, with the savings mentioned above, UKCoD will produce a small surplus in the financial period 2009/2010. Discussions are also taking place with major members with a view to seeking grants or loans. In view of this, your Trustees believe that UKCoD can continue as a going concern.

Trustees' responsibilities

Company law requires Trustees to prepare accounts for each financial period which give a true and fair view of the state of the company's affairs at the end of each period and of its surplus or deficit for that period. In preparing those accounts Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is appropriate to presume that the company will not continue in business.

Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the company's financial position and enable it to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the company's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to auditors

We, the directors of the company who held office at the date of approval of these Financial Statements, as set out above, each confirm so far as we are aware, that:

United Kingdom Council on Deafness

- there is no relevant audit information of which the company's auditors are unaware;
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Auditors

Griffin Chapman have expressed their willingness to continue in that capacity.

Reserves

The Board of Trustees believes that the charity should hold financial reserves (the "Emergency Operating Reserve" - EOR) because

- it has no endowment funding and is entirely dependent for income upon grants, membership fees, sponsorship and income generated from year to year which is inevitably subject to fluctuation and
- it requires protection against and the ability to continue operating despite catastrophic or lesser but damaging events.

The trustees believe that the minimum level of the EOR should be the equivalent of three months' core operating costs, and that the maximum level of the EOR should be the equivalent of six months' operating costs, calculated and reviewed annually. At 30 April 2009, the EOR stands at Nil. The budget set for 2009/2010 indicates three months' core operating costs amounting to approximately £11,000, thus the level of EOR is below the minimum target level. Our aim this financial year is to restore the EOR to within the minimum target level. The trustees will continue to set annual budgets that maintain the EOR within the set parameters. The trustees believe that the EOR should be maintained at the desired level consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

Internal Financial Control

The charity has in place systems of internal control. They are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- A rolling plan and an annual budget and operational plan approved by the Trustees.
- A number of matters are specifically reserved for the Trustees' approval.
- There is a clear organisational structure with appropriate lines for reporting.
- Regular consideration by the Trustees of financial results, variance from budgets, non-financial performance indicators and benchmarking reviews.
- The development of policy documents covering major strategic and operational activities. They are reviewed with appropriate regularity and consultation.
- The delegation by the Trustees to the Director of the management and identification of risks.


Risk Management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

Structure of governance

Nine Trustees are elected at the Annual General Meeting for periods of three years (maximum six years). The Board has the power to appoint for periods of three years (maximum six years) a further three Trustees.

By order of the Board



Susan Daniels
Chair

10 September 2009

United Kingdom Council on Deafness

Independent Auditors' Report to the members of the United Kingdom Council on Deafness

We have audited the financial statements of the United Kingdom Council on Deafness for the period ended 30 April 2009 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees (who are also the directors of the United Kingdom Council on Deafness for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Trustees' Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Qualified opinion arising from omission to provide consolidated SOFA

As explained in the accounting policies the financial statements do not contain a consolidated Statement of Financial Activities as required by Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005). Except for the failure to provide this consolidated information, in our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the charity's affairs as at 30 April 2009, and of the group's incoming resources and application of resources, including its income and expenditure, in the period then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees' Annual Report is consistent with the financial statements.

Emphasis of matter- Going concern

In forming our opinion on the financial statements, which is not qualified in this respect, we have considered the adequacy of the disclosure made in the trustees report to the financial statements concerning the charity's ability to continue as a going concern. The charity incurred a general fund deficit of £80,740 during the period ended 30 April 2009 and, at that date, the general fund had an adverse balance of £9,549. These conditions together with the other matters explained in the trustees report indicate a material uncertainty which may cast significant doubt on the charity's ability to continue as a going concern. The financial statements do not include the adjustments that would result if the charity was unable to continue as a going concern.



Griffin Chapman
Chartered Accountants
Registered Auditors

Date: 12th October 2009

Blackburn House
32a Crouch Street
Colchester
CO3 3HH

United Kingdom Council on Deafness

**Statement of financial activities for the 13 month period ended 30 April 2009
(incorporating income and expenditure account)**

	Note	General Fund £	Restricted Funds £	Total 2009 £	2008 £
Incoming Resources					
Incoming resources from generated funds					
Voluntary income:					
Sponsorship		6,077	-	6,077	2,000
Donations		-	-	-	5,596
Activities for generating funds:					
Investment income		4,672	-	4,672	12,551
Disposal of subsidiary		4,619	-	4,619	-
Incoming resources from charitable activities:					
Grants	1	-	237,000	237,000	157,000
Membership and Affiliation Fees		25,742	-	25,742	28,160
Conference Income		10,345	-	10,345	7,135
Member Services		33,265	-	33,265	40,038
Other incoming resources		42	-	42	66
Total Incoming Resources		84,762	237,000	321,762	252,546
Resources expended					
Costs of generating funds:					
Charitable activities:					
Funding distributed to projects	2	-	224,439	224,439	175,811
Conference costs		15,041	-	15,041	9,887
Publicity costs		164	-	164	-
Support costs	3	91,954	30,917	122,871	124,070
Governance costs	4	18,343	-	18,343	16,045
Loan to subsidiary written off		40,000	-	40,000	-
Total Resources expended		165,502	255,356	420,858	325,813
Net incoming resources (adverse)					
	6	(80,740)	(18,356)	(99,096)	(73,267)
Fund balances brought forward at beginning of year					
		71,191	60,689	131,880	205,147
Fund balances carried forward at end of period					
	11,12	(9,549)	42,333	32,784	131,880

The notes on pages 11 to 19 form part of these accounts.

All the results included in the statement of financial activities above relate to continuing activities.

The company has no recognised gains and losses other than those included in the statement of financial activities above, and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the fund balances and the surplus for the year stated above and their historical cost equivalents.

United Kingdom Council on Deafness

Balance sheet at 30 April 2009

	Note	30.04.2009 £	31.03.2008 £
Fixed assets			
Tangible fixed assets	7	1	1,520
Investments	8	-	6,802
		1	8,322
Current assets			
Debtors	9	26,142	64,058
Cash at bank		79,000	84,581
		105,142	148,639
Current liabilities			
Creditors	10	(72,359)	(25,081)
Net current assets		32,783	123,558
Net assets		32,784	131,880
Represented by			
General fund	11,12	(9,549)	71,191
Restricted funds	11,12	42,333	60,689
		32,784	131,880

The financial statements on pages 9 to 19 were approved by the Trustees on 10 September 2009

On behalf of the Trustees



Brian Archbold
Treasurer

United Kingdom Council on Deafness

Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) issued in April 2005, except that the accounts do not include the consolidated SOFA, applicable UK accounting standards and the Companies Act 1985. The non-inclusion of a consolidated SOFA is in consequence of the accounts information ceasing to be available following disposal of the subsidiary during the period. The principal accounting policies adopted in the preparation of the financial statements are set out below.

Incoming Resources

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in respect of services provided by volunteers.

Grants

All grants are recognised in full in the statement of financial activities in the year in which they are receivable, unless these relate to a specific future period in which case they are deferred.

Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Resources expended include attributable VAT that cannot be recovered.

Governance costs include the management of the charitable company's assets, organisational management and compliance with constitutional and statutory requirements.

Taxation

The Council, being a registered charity, is not liable to corporation tax.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is charged so as to write off the cost of tangible assets acquired evenly over their estimated useful lives which are as follows:

Computers	33% on cost
Fixtures and fittings	25% on reducing balance

Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific instructions imposed by the donors or which have been raised by the charity for particular purposes. Expenditure which meets these criteria is charged to the fund together with an agreed allocation of management and administration costs.

Operating leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities in the year in which they fall due.

United Kingdom Council on Deafness

Pensions

Contributions are made by the charity to employees money purchase pension schemes. Defined contributions are paid into the schemes on a monthly basis. All pension costs are charged to the statement of financial activities as incurred.

In accordance with FRS 17, paragraph 9(b) the Association accounts for pension costs on the basis of contributions to the Scheme in the year. In all cases the charity has no liabilities other than for the payment of contributions to the schemes.

Notes to the consolidated financial statements for the 13 month period ended 30 April 2009

1. Grants received

The following grants were received:

	2009	2008
	£	£
Grants for distribution to projects:		
Department of Health (Opportunities for Volunteering) 2008/9	158,000	157,000
Department of Health (Opportunities for Volunteering) 2009/10	79,000	-
	237,000	157,000

All grants given for a specific purpose have been entirely expended on that purpose.

2. Funding distributed to projects

	2009	2008
	£	£
Towards Equity and Access Initiatives		
* British Society for Mental Health and Deafness	48,189	10,000
* AVSTTR	-	3,000
	48,189	13,000

Funding distributed as agent for and on behalf of the Department of Health. The projects support implementation of the recommendations made in *Towards Equity and Access*, the Department of Health report into the provision of mental health services and to deaf people's access to general health provision. Support costs during the financial period were £12,500.

	2009	2008
	£	£
Towards Equity and Access Initiatives		
Communication Tactics for Healthcare Staff		
Training of Tutors and Assessors	-	21,811
Training for Healthcare Staff	-	-
	-	21,811

Funding distributed as agent for and on behalf of the Department of Health. The aim of the project is to improve access to the NHS for deaf people.

United Kingdom Council on Deafness

	2009 £	2008 £
Opportunities for Volunteering:		
* East Sussex Hearing Resource Centre	13,900	15,992
Catholic Caring Services	6,700	8,016
* Walsall Deaf People's Centre	9,780	10,460
* Hartlepool Deaf Centre	13,860	17,220
* Manchester Deaf Centre	20,150	-
* Ddeaflinks, Staffordshire	14,260	15,252
* Deaf Access, Bromley	14,680	15,936
* Cambridgeshire Deaf Association	5,300	6,660
* Action for Deafness	13,360	14,296
Cornwall DA	14,250	-
Blackpool FWSB	7,725	-
* BID	18,043	-
* Deafblind UK	-	11,628
* DeafConnect	3,613	-
* Merseyside Society for Deaf People	3,475	-
* West Sussex Deaf Association	-	13,040
* Asian Deaf Women's Association	-	12,500
* RAD	3,613	-
* SignHealth	3,339	-
Bromley Partnership	1,818	-
* Gloucester Deaf Association	1,250	-
* Action Deafness	1,250	-
ROAD Margate	2,974	-
Walthew House	2,910	-
	176,250	141,000

Funding distributed as agent for and on behalf of the Department of Health. Opportunities for Volunteering grants are available to any organisation providing services to deaf people in England. Support costs during the financial period were £18,417.

Organisations that are members of UK Council on Deafness are marked with a *.

United Kingdom Council on Deafness

3. Support costs

	2009	2008	2009	2008
	General	General	Restricted	Restricted
	fund	fund	funds	funds
	£	£	£	£
Salaries and pension costs	86,833	87,875	-	-
Travel and subsistence	8,097	9,291	-	-
Training & Recruitment	1,324	1,172	-	-
Rent	15,973	15,824	-	-
Insurance	443	420	-	-
Telephone	3,130	3,287	-	-
Postage	1,990	2,043	-	-
Printing, stationery and office equipment	3,502	2,313	-	-
Depreciation	1,392	1,364	-	-
Subscriptions & publications	187	481	-	-
Support costs between funds	(30,917)	(41,000)	30,917	41,000
	91,954	83,070	30,917	41,000

4. Governance costs

	2009	2008
	General	General
	fund	fund
	£	£
Salaries and pension costs	9,648	9,754
Travel and subsistence	736	845
Training & Recruitment	120	107
Rent	1,452	1,439
Insurance	40	38
Telephone	284	299
Postage	181	186
Printing, stationery and office equipment	318	210
Depreciation	127	124
Subscriptions & publications	17	44
Trustees expenses	1,674	320
Professional Fees	15	0
Bank charges	337	36
Audit fees	3,394	2,643
	18,343	16,045

United Kingdom Council on Deafness

5. Staff costs

The average number of persons employed full time by the Council was three (2007/8: three). Trustees receive no remuneration. Trustees received expenses to the value of £1,674 (2007/8: £320).

One employee received emoluments (including pension contributions) during the year which fell into the band £60,000 to £70,000.

	2009 £	2008 £
Salaries	82,823	82,682
National insurance contributions	8,363	8,308
Pension contributions	5,310	6,551
Freelance/temporary	-	88
	96,496	97,629

6. Net incoming resources

This is stated after charging:

	2009 £	2008 £
Auditors' remuneration - audit fees	3,394	2,643
Auditors' remuneration - non audit services	-	3,177
Depreciation	1,519	1,488
Operating leases	-	4,054

7. Tangible assets

	Fixtures, fittings & computers Company £
Value	
As at 1 April 2008	13,900
As at 30 April 2009	13,900
Depreciation	
As at 1 April 2008	12,380
Charge for the year	1,519
As at 30 April 2009	13,899
Net book amounts	
As at 30 April 2009	1
As at 31 March 2008	1,520

8. Fixed asset investments

	Company Investments other than loans	£
Cost		
At 31 March 2008		6,802
Disposal		(6,802)
At 30 April 2009		-
Net book amount		
At 30 April 2009		-
At 31 March 2008		6,802

The investment comprised of 100 ordinary shares in Forest Books Limited, a company incorporated in England. The company disposed of 100% of its subsidiary on 29 April 2009.

9. Debtors (amounts falling due within one year)

	2009	2008
	£	£
Trade debtors	26,142	22,707
Amount owed by subsidiary undertaking	-	40,000
Prepayments	-	1,351
	26,142	64,058

10. Creditors (amounts falling due within one year)

	2009	2008
	£	£
Bank overdraft	13,690	-
Trade creditors	39,961	17,453
Taxation and social security	2,112	4,984
Accruals & deferred income	16,596	2,644
	72,359	25,081

11. Group funds

	Unrestricted funds	Restricted Funds		Total
	General Fund	Opportunities for Volunteering	Towards Equity and Access	
	£	£	£	£
Opening funds	71,191	-	60,689	131,880
Incoming resources	84,762	237,000	-	321,762
Outgoing resources	(165,502)	(194,667)	(60,689)	(420,858)
Closing funds	(9,549)	42,333	-	32,784

General fund

The General fund represents the unrestricted funds held for the general purposes of the charity as set out in its governing document. At the period end the fund was in deficit and the Trustees have acted to rectify the position as soon as possible.

Restricted funds

Restricted funds are funds held by the charity for particular applications, specified by the donor, within the charity's objectives, and can only be applied to those particular purposes. The restrictions may apply to income or capital or both.

Purposes of restricted funds:

- The Opportunities for Volunteering fund is annually funded by the Department of Health and is for the operation of the 2008/09 and 2009/10 OfV schemes, completing on 31 March 2010.
- The Towards Equity and Access fund is funded by the Department of Health and supports projects implementing the recommendations made in *Towards Equity and Access* for the period to March 2009.

12. Analysis of net assets between funds

	General Fund	Restricted Funds	Total
	£	£	£
Fixed assets	1	-	1
Debtors	26,142	-	26,142
Cash at bank	-	79,000	79,000
Creditors	(35,692)	(36,667)	(72,359)
Total Net Assets	(9,549)	42,333	32,784

13. Company limited by guarantee

The company has no share capital. The liability of the members is limited by guarantee. The members have undertaken to contribute such an amount not exceeding one pound as may be required in the event of the company being wound up.

14. Operating lease commitments

	2009	2008
	£	£
Operating leases expiring within one year	-	4,054

15. Related party transactions

Member services income includes £32,271 received from British Society for Mental Health and Deafness in respect of secretariat and core service provision. This is partially funded by BSMHD from a grant made by the Department of Health through UK Council on Deafness from Towards Equity and Access Initiatives restricted funds, as detailed in note 2.